**PTFA AGM 02/10/25 5PM**

**Present:**

Kati Ramsden (Chair)

Natalie Stone(secretary)

Emma Marshall

Chinenye Chukwuka

Julia Dixon

Ashley Selby Chambers

Emma Dawson (Zoom)

Favia (Zoom)

**Apologies:**

Julia Finnis (Treasurer)

| Point | Discussion | Action |
|---|---|---|
| Welcome | Welcome to new members and introductions | |
| Treasurers report | Julia has provided a Treasurer report for 24/25.<br>Total income £17,205<br>Total profit £12,755<br>Current bank balance £15,367.26<br><br>PTFA has donated £10,000 to school playground resurfacing.<br>£250 for year 6 leavers disco<br>Additional support for resources and activities to enrich the children's school experience<br><br>Banking: Current Bank (Lloyds) to commence charging per transaction.<br>Metro bank is £3 per month fee , which will work out cheaper than Lloyds.<br>Vote : to change bank for PTFA to Metro bank – unanimous vote | Julia F (Treasurer) to change PTFA bank to METRO |
| Voting in Committee | Chair:<br>Natalie Stone proposed **Kati Ramsden,** | |

| | | |
|---|---|---|
| | Emma Dawson seconded<br><br>All voted - **Kati Ramsden to remain Chair**<br><br>Secretary :<br>Kati Ramsden proposed **Natalie Stone**<br>Emma Dawson seconded<br>All voted – **Natalie Stone to remain secretary**<br><br>Social media rep:<br>Natalie Stone proposed **Ashley Selby Chambers**<br>Julia Dixon seconded<br>All voted - **Ashley Selby Chambers elected as Social media rep**<br><br>Treasurer:<br>Julia Finnis reported she is happy to remain as Treasurer prior to AGM.<br>Kati Ramsden proposed **Julia Finnis**<br>Natalie Stone seconded<br>All voted : **Julia Finnis to remain as treasurer** | |
| Possible donations in the future | PTFA keen for teachers to approach PTFA with spending/ investment suggestions.<br><br>Each class to be donated £100 to spend as teachers/staff feel appropriate.<br><br>PTFA was gifted money from ASC when they ceased operating. The money has been agreed to be spent on OPAL for the school. | Treasurer to gift each class £100<br><br>PTFA to donate gifted money to school for OPAL |
| Communications | General feeling that parents do not know what PTFA fund/ supply. Need to improve communications.<br>Spoke about PTFA having a noticeboard<br>Most parents aren't aware that PTFA fund EYFS water bottles for example. | Kati to speak to Mrs Hirst about possibility of a noticeboard , perhaps near gates/fence where parents wait to pick up/drop off. |
| Logo | To improve communication and "brand" Julia Dixon suggested a logo for the PTFA. | Emma Marshall to look into Logo design<br>Ashley Selby Chambers also to ask contact re: logo design. |
| Upcoming events: | Yr 4&5 Disco<br>6/11/25 4:15-5:15<br>Will need to go on Scopay, will need refreshments | Natalie to make poster<br>Kati to request poster on arbor and scopay<br>Julia D to buy refreshments |

| | | |
|---|---|---|
| | Christmas:<br>5/12/25: Santa visit, Reindeer visit and xmas fayre.<br>Reindeer visit will be gift to the children from PTFA<br>Will need poster for xmas fayre soon<br><br>Wreath making: spoke about this. Emma suggested a different craft activity . Potentially a pottery/ sip and paint activity<br><br>Quiz night :<br>Discussed quiz night possibility at local pub in evening to raise money for PTFA<br><br>Colour Run:<br>Discussed organising large events in advance . Provisionally 16th May.<br>Charging people to enter or accepting sponsorship. Will need risk assessment , further planning | Natalie to make xmas fayre poster<br><br>Kati to contact 2x businesses who could host event at school<br><br>Kati to contact parent in school who runs the pub to explore possibility of event<br><br>To be discussed at next PTFA meeting |
| Gift Aid | Julia Dixon queried if PTFA can be registered for Gift Aid as a registered charity | Julia Finnis please look into registering with HMRC for this |
| AOB | - | - |

Date of next meeting : TBC